

# Acknowledgment of Service (Part 20 claim)

Defendant's full name if different from the name given on the claim form

Name of court	
Claim No.	
Claimant (including ref.)	
Defendant(s) (including ref.)	
Part 20 Claimant (including ref.)	
Part 20 Defendant(s)	

Address to which documents about this claim should be sent (including reference if appropriate)

Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	if applicable	
	Tel. no.	
	Fax no.	
	DX no.	
	e-mail	

### Tick the appropriate box

1. I intend to defend all of this claim
2. I intend to defend part of this claim
3. I intend to contest jurisdiction
4. My date of birth is 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

If you file an acknowledgment of service but do not file a defence within 28 days of the date of service of the claim form, you will be considered to have admitted the claim and will be bound by any judgment entered against the Part 20 claimant in the main claim.

If you do not file an application within 28 days of the date of service of the claim form, it will be assumed that you accept the court's jurisdiction and judgment may be entered against you.

Part 20 claimant should alter where appropriate (if the claim form is to be served out of the jurisdiction see CPR rules 6.35 and 6.37(5)).

**Signed**

(Defendant) (Defendant's solicitor)  
(Litigation friend)

**Date**

**Position or office held**

(if signing on behalf of firm, company or corporation)

The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.